

## Centrex Cut-over October 19th

A Centrex II telephone system is currently being installed and will be put into service October 19th. The new system is designed to keep pace with our growing need for expanded telephone service. This particular Centrex system is the most modern and efficient telephone system available today.

Some important changes will take place:

1. The main listed number for Memorex (Santa Clara) will be changed to 987-1000.

2. Each individual telephone will be assigned a new telephone number. Each telephone may be dialed directly from the outside. Note that if you frequently receive calls from people outside the company, you should answer your phone by saying, "Memorex," and give your department or name.

3. Be sure to read the new Memorex Telephone Directory which will be distributed soon. The Directory will contain instructions on the use of the new telephone system as well as each person's new internal number.

## September Anniversaries

### 8 Years

Kaye Olson

### 7 Years

Allie Jackson  
James Keenan

### 6 Years

Bill Bardin	Steven Kime
Bernice Blackburn	Arturo Patlan
Gladine Burda	Mary Ann Stein
Robert Funk	Gordon Wallace
Florence Hennessy	Michael Warren

John Cusimano  
Steve Dunn  
J. B. Edwards  
Joseph Figueroa  
Patrick O'Donnell

### 5 Years

Frank Pala  
Floyd Pederson  
Margaret Senes  
Kit Weaver

Here are some reminders regarding the October 10th Shulman Avenue Open House:

Remember, Shulman Avenue will be closed to through traffic. The parking areas at each end of the complex can be entered from either Richard Avenue or Ronald Street (see map). Hostesses will be stationed in each parking area to distribute a detailed map showing the tour routes and display locations.

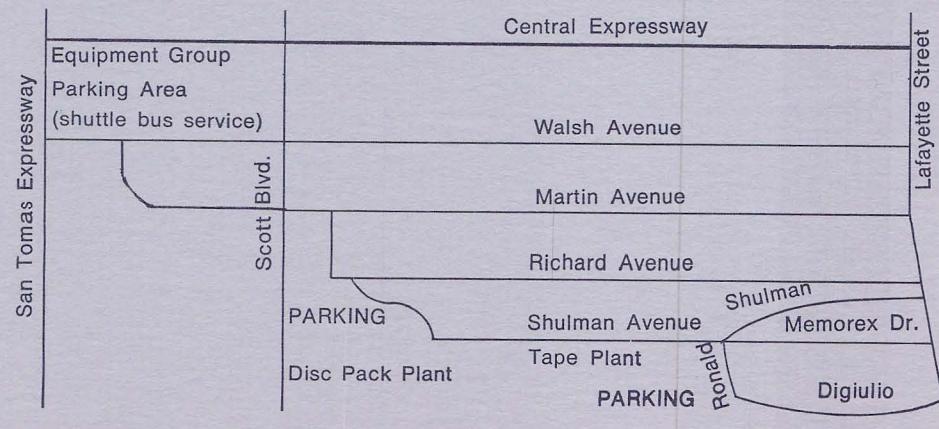
Shuttle busses will be in service throughout the day from the south end of the Equipment Group parking lot (see map) to the Shulman Avenue facility. You may find it

more convenient to park at the Equipment Group and take the bus to and from Shulman.

First aid stations will be set up in the Tape and Disc Pack Plants. Any special problems should be referred to the Open House Committee which will be headquartered in the Personnel Office, Building C, x889 or x209.

No cameras will be allowed inside the buildings, with the exception of the Education Center. Secured storage places for cameras are not available at building entrances.

Central Expressway



# Shulman Avenue Open House Parking Areas

